



EARLY LEARNING COALITION
OF POLK COUNTY
Heart of Education

Program Assessment Training Specialist

This is a professional field/trainer position that collaborates with child care providers and assists them with enhancing quality and implementing best practices, with a focus on program assessment and professional development. The Program Assessment & Training Specialist will conduct program assessments and provide formal training, technical assistance, or coaching to assist providers with creating successful learning environments which promote the growth and development of children and prepare them to enter school, ready to learn.

This professional must be available to work flexible schedules, including occasional weekend/evenings as required. A valid Florida driver's license, availability of an automobile during work hours, and the ability to travel locally, regionally, statewide, or nationally for site visits, training, and other job-related activities and functions are required.

BA/BS degree in Early Childhood Education, Child Development or related field required. In addition, 3-5 years of experience working as a program assessor, technical assistance specialist and/or early childhood trainer preferred. Preference will be given to individuals who have been trained in the use of CLASS tools and/or trained to create action plans designed to improve the quality of early learning classroom practices based on these tools.

An application is available on the website. Send resume and signed application to:

Early Learning Coalition of Polk County
Attn: Human Resources
115 S. Missouri Ave., Suite 201
Lakeland, FL 33815
hr@elcpolk.org

The Early Learning Coalition of Polk County is a drug free workplace.

The Early Learning Coalition of Polk County is an Equal Opportunity Employer that does not discriminate on the basis of actual or perceived race, religion, creed, color, age, sex, sexual orientation, gender, gender identity, gender expression, national origin, ancestry, marital status, medical condition, disability (mental and physical), military and veteran status, pregnancy, childbirth and related medical conditions, or any other characteristic protected by applicable federal, state, or local laws and ordinances. Our management team is dedicated to this policy with respect to recruitment, hiring, placement, promotion, transfer, training, compensation, benefits, employee activities, and general treatment during employment.