

By way of introduction my name is Antonio Ojeda, Contract Manager for the Early Learning Coalition of Polk County (Coalition), a Florida Not-for-Profit Corporation, looking to purchase the items listed below.

The Coalition requests a quote on the specifications listed below in order to select a vendor to deliver the commodity. The Coalition will make a decision based on price.

Specifications:

- Laptop Computer– Model Vostro 1400 - five (5) each

Specifications	Description
Vostro 1400	Intel Core™ 2 Duo T5670 (1.8GHZ/8000Mhz FSB/2MB cache)
Operating System	Genuine Windows XP Professional SP2
Warranty	1 Year Basic Limited Warranty Plus 1 Year Mail-in Service
Productivity Software	Microsoft Office Basic 2007 (Word, Excel, Outlook)
LCD Panel	14.1 inch Wide Screen XGA LCD Anti-Glare Display
Memory	2GB Shared Dual Channel DDR2 SDRAM at 667MHz, 2 DIMM
Optical Drive	8X DVD Burner w/double-layer DVD+R write capability, w/Roxio Creator
Video Cards	Intel Integrated Graphics Media Accelerator X3100
Hard Drive	250GB 5400RPM Hard Drive
MediaDirect	Dell Exclusive MediaDirect Instant Play Software Application
Wireless Networking Cards	Dell Wireless 1505 Wireless-N Internal-card
Sound Card	Integrated High Definition Audio
Integrated NIC and Modem	Integrated 10/100 Network Card and Modem
Processor Branding	Intel Core 2 Duo Processor
Primary Battery	85 WHr 9-cell Lithium Ion Primary Battery
Notebook Accessories	Bundle-Belkin: Carrying Case, Wireless Mouse, Travel Surge, Network Cable
Adobe Software	Adobe Acrobat Reader

- Scanner – No specific model – One (1) each

Specifications	Description
Scanner	Flatbed scanner with a 50-page automatic document feeder.
Input Capacity	Minimum of 50 sheets automatic document feeder
Optical Resolution	Minimum 4800 x 9600 dpi

- Deadline for receipt of bid **is** no later than 6/13/08 at 4:00 p.m. EST.

- The Items must be received by the Coalition no later than 6/26/08.

The sole point of contact with the Coalition for purposes of this Request for Bid is Antonio Ojeda.

Thank you for taking the time to review our requirements for commodities.